



DROGHEDA COMMUNITY SERVICES  
TRUST



#CES-2451155



DROGHEDA COMM SERVICES CTR, The  
Dermot Kierans C, Scarlet St, Drogheda, Co.  
Louth, A92 DD73



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



02/06/2026



14/07/2026

## How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



Open your camera app & point here to view this ad online



## Evening Caretaker

### Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

### Job Description

#### Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

This is an evening time role. 5PM -10PM Monday - Thursday

Duties include but are not limited to:

- \* Setting up rooms for meetings,
- \* Greeting callers, clients and groups who visit the centre,
- \* Answering phone and taking messages,
- \* Cleaning duties,
- \* Responsibility for closing building: making sure that windows and doors are secure before closing the building and setting alarm.

For more information about this position please contact Drogheda Community Services by phone: 041-9836084 or be email: [bridget@droghedacsc.net](mailto:bridget@droghedacsc.net)

- **Sector:** administrative and support service activities