



Company Details Confidential



#JOB-2451086



25 Monkstown Farm, Dun Laoghaire, Co.

Dublin, A96 PY52



No of positions : 1



Paid Position



39 hours per week



36605.00 Euro Annually



02/06/2026



30/06/2026

How to apply

Application Method :

Not available



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Regulatory Compliance & Operations Coordinator

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Job Description:

Ocean Marine Ltd., a seafood processing company, is seeking a Regulatory Compliance & Operations Coordinator to ensure regulatory compliance and support operational efficiency in our production facility.

Key Responsibilities:

Manage regulatory compliance processes, documentation, audits and liaison with authorities (including SFPA).

Oversee HACCP documentation, cleaning schedules, pest control, sample testing and staff compliance training.

Control stock, incoming deliveries, inventory accuracy and supply chain operations using Sage ERP.

Coordinate customer/supplier communications, order processing and daily factory/office operations.

Maintain compliance-related HR and administrative records.

Essential Requirements:

Tertiary qualification in Logistics, Business Administration, Quality/Regulatory Compliance or equivalent

Minimum 3–5 years' experience in regulatory compliance, quality assurance, audits or operations management (transferable from manufacturing sectors accepted).

Strong skills in documentation, regulatory reporting, training and ERP systems.

Excellent organisational and communication skills.

Desirable: Experience in regulated manufacturing; familiarity with food safety standards.

How to Apply:

Please send your CV to info@oceanmarine.ie

- **Sector:** manufacturing

Career Level

- Experienced [Non-Managerial]