



Company Details Confidential



#JOB-2449746



HEVAC LTD., Muirfield Drive, Dublin 12, D12
X0A3



No of positions : 1



Paid Position



42.5 hours per week



35000.00-45000.00 Euro Annually



22/05/2026



19/06/2026

How to apply

Application Method :

Not available



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Stock Audit Supervisor (Inventory Controller)

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

About Us:

Part of the Wolseley group of companies, the Hevac Group is one of Ireland's leading commercial, industrial, and high-density residential HVAC systems providers. We supply heating and cooling products and systems to the building services market via HVAC Contractors and Consultancy Practises, adding value with our in-house product specialists and engineers. We have the ability to supply a full project package from capital plant equipment to the distribution pipework. The Hevac Group is the only company in Ireland that can offer this total project capability under one roof and has been at the forefront of new technologies and trends for many years.

The Role:

In this role, you will be responsible for stock accuracy on our ERP system (K8) at our main warehouse and ensuring that every item on-site is counted at least twice per annum. This is a hands-on role that requires excellent attention to detail. A major part of the role is communicating with the sales teams and directly with customers as to the status of their orders. Proactively informing the business / customers of the delivery plan and any delays or issues. You will be pivotal in improving our processes and service offering including being a major part of implementing DMS (Delivery Management System). The ideal candidate will ensure conformance to existing process and ongoing improvement of these processes in conjunction with the purchasing, supply chain and warehouse team.

Key Responsibilities:

- Uphold company values and maintain professionalism in all interactions.
- Ensure all stock locations are up to date on K8 and labelled to the agreed standard.
- Work with the warehouse management team to ensure that all warehouse areas are organised

such that products are easily found.

- Organise and execute daily cycle counts to ensure the ongoing accuracy of K8.
- Ongoing documentation and improvement of all processes that impact stock.
- Communicate any issues that may adversely affect inventory integrity to relevant managers/purchasing team.
- Investigate stock discrepancies as advised by warehouse staff.
- Spot-checking of goods inwards, returns and goods out.
- Assist in the continual improvement of the performance of the branch with the warehouse team.
- Processing of inbound and outbound paperwork.
- Processing of customer and supplier returns.
- Manage warranty product handling process.
- Support the roll-out of best practice in all branches.
- Adhere to health, safety and environmental rules and regulations.
- Any other duties as reasonably requested by management

Skills and Experience:

- Proven experience in a similar role.
- Proficient in Microsoft Office.
- Proactive and willing to execute improvements while showing initiative.
- Knowledge of a Warehouse Management System would be an advantage.
- Six Sigma white belt training is desirable.

Hevac group are equal opportunities employers.

- **Sector:** electricity, gas, steam and air conditioning supply

Career Level

- Experienced [Non-Managerial]