



GS AGRI RECRUITMENT LIMITED



#JOB-2449680



Sorcha Homes Ltd , 2 Kennedy Road, Navan,
Co. Meath,



No of positions : 1



Paid Position



40 hours per week



37544.00 Euro Annually



22/05/2026



19/06/2026

How to apply

Application Method :

Not available



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Accounting Technician - Sorcha Homes Ltd

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Sorcha Homes Ltd requires an Accounting Technician to join their team in 2 Kennedy Road, Navan, Meath, Ireland.

The Accounting Technician will play a key role in supporting the finance department with day-to-day accounting operations.

Duties will include:

- Maintaining accurate financial records for all transactions
- Processing invoices, credit notes, and journals using accounting software systems
- Reconciling bank, supplier, and customer accounts monthly
- Preparing and submitting VAT, PAYE, and other Revenue returns on time
- Assisting in the preparation of monthly management accounts and year-end financial statements
- Supporting payroll processing and ensuring accurate recording of payroll costs
- Managing accounts payable and receivable, resolving queries promptly
- Liaising with auditors and external stakeholders as required
- Identifying opportunities to streamline financial processes and strengthen internal controls

Requirements:

- Accounting Technician qualification or related accounting degree preferred
- Minimum 2 years' experience in a similar accounting or finance role required
- Proficient in the use of accounting software
- Strong attention to detail with excellent organisational and time management skills

Salary - €37,544 per annum

Hours - 40 hours per week

Please send your application to the following email address: gsrecruitmentjobs@gmail.com

- **Sector:** human health and social work activities

Career Level

- Experienced [Non-Managerial]

Candidate Requirements

(Essential)

- **Minimum Experienced Required (Years):** 2
- **Minimum Qualification:** Level 7 (incl Diploma & Ordinary Bachelor Degree)

(Desirable)

- **Ability Skills:** Analytical, Communications, Computer Literacy, Financial
- **Competency Skills:** Decision Making, Problem Solving, Time Management, Working on own Initiative

- **Specialising In:** accounting technician

- **Driving Licence:** Learner permit: B

- **Languages:** English C1-Advanced