



North Quay Assoc. Ltd



#JOB-2449608



East Wall Road, Dublin 3, D01 V6W7



No of positions : 1



Paid Position



39 hours per week



36605.00 Euro Annually



22/05/2026



19/06/2026

### How to apply

#### Application Method :

Not available



Open your camera app & point here to view this ad online



## Logistics Controller

### Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

### Job Description

NQA - North Quay Assoc. Ltd

Terminal 3, Eastwall Road,

Dublin 1,

Eircode: D01 V6W7

Location: Dublin, Ireland

Employment Type: Full-time

Salary: Competitive, depending on experience

#### About the Role:

We are seeking an organised and proactive Logistics Controller to join our operations team. The successful candidate will coordinate logistics activities, monitor transportation schedules, and ensure the efficient movement of goods and documentation across domestic and international supply chains.

#### Key Responsibilities:

Process customer orders and forward requisition documentation to storage and distribution personnel;

Coordinate delivery loads, transportation schedules and delivery routes for drivers and logistics staff;

Monitor tachograph readings and maintain accurate records of drivers' working hours and distances travelled;

Prepare and process customs clearance, import and export documentation required for international shipments;

Maintain records regarding the movement and location of freight, containers and logistics personnel;

Liaise with transport providers, warehouse teams and customers to ensure timely deliveries;

Monitor inventory movement and shipment tracking systems;

Ensure compliance with transport regulations, customs procedures and company policies;

Assist management with logistics reporting, operational planning and performance monitoring.

Requirements:

Strong organisational and problem-solving skills;

Good knowledge of Microsoft Office and logistics management systems;

Excellent communication and multitasking abilities;

Ability to work independently and in a fast-paced environment.

- **Sector:** transportation and storage

**Career Level**

- Entry Level