



North Kildare Leisure Club CLG



#CES-2449575



NORTH KILDARE SPORTS CLUB, Maws,
Kilcock, Co. Kildare, W23 NR2F



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



21/05/2026



02/07/2026

How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



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Bookkeeper @ North Kildare Sports Club

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

Would you like to work on a Community Employment Scheme where the aim is to help you bring out the best in yourself? We care for the individual and further development of the individual personality is our objective. We will help you excel and exceed your capabilities with the right training.

The Bookkeeper role will undertake bookkeeping functions in line with those assigned by the Supervisor/Assistant Supervisor to ensure up to date financial information for the Community Employment Scheme in North Kildare is always available. Training will be provided to ensure the best opportunities are available..

- **Sector:** other service activities