



MCS AUTOFACTORS LIMITED



#JOB-2449522



M.C.'S. AUTOFACTORS LTD., Unit 10, The
Westway Centre, Dublin 12, D12 VR94



No of positions : 1



Paid Position



40 hours per week



Negotiable



21/05/2026



18/06/2026

How to apply

Application Method :

Please apply to the vacancy by the following means:

Email : kim.mcsautoparts@gmail.com

Phone : 353852111896



Open your camera
app & point here
to view this ad
online



Parts Advisor

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Assist and advise customers via telephone, online and face to face.

Ensure parts are efficiently pre-picked and distributed to customers at the beginning of each day.

Process orders from customers.

Build and maintain strong and lasting relationships with new and existing customers.

Ensure that parts issued are charged and correctly picked.

Communicate with the customers pricing and delivery times.

Assist in stock ordering.

Correctly account for all parts received and ensure that they are stored in appropriate bin locations.

Comply with health and safety standards.

The ideal candidate will have:

Minimum 3-5 year's experience working as Senior Parts Advisor in a busy Parts department, Dealer or Motor factor Experience.

Possess a good knowledge of motor vehicles and have a technical background with the ability to interpret a complex parts catalogue.

Have the ability to work alone or in cooperation with other team members to deliver excellent customer service.

Be computer literate and follow processes in accordance with the Company Management system (full training will be given).

Be Punctual and show initiative while demonstrating a strong work ethic.

Be confident enough to mentor and coach junior team members.

Customer-focused mindset with a results-driven attitude.

Ability to work in fast paced environment and manage a busy workload.

What we offer in return:

Competitive Base Salary.

Structured Training.

Career progression opportunities within our company

Supportive team environment and modern facilities

21 days basic holiday

Company Pension

Staff discount

Business hours 8:30 -5 Monday – Friday 8:30-1pm Saturday (overtime paid if worked)

Staff referral scheme

Job Type Full time, Permanent

- **Sector:** wholesale and retail trade; repair of motor vehicles and motorcycles

Career Level

- Experienced [Non-Managerial]

Candidate Requirements

(Essential)

- **Minimum Experienced Required (Years):** 3
- **Minimum Qualification:** Level 3 (incl Junior Cert)

(Desirable)

- **Ability Skills:** Communications, Computer Literacy
- **Competency Skills:** Initiative, Teamwork
- **Specialising In:** safe pass and manual handling; will be supplied