



WESTERN ALZHEIMERS



#CES-2449024



WESTERN ALZHEIMERS, Goff Street,
Roscommon, Co. Roscommon, F42 PR83



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



18/05/2026



29/06/2026

How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



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Support Worker-Caretaker

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

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We are looking for a motivated hands on individual to join our team at Western Alzheimers Roscommon Office. In this role you will be a valuable team member, all while working with a team that values quality, safety and pride in every job.

Key Areas of work:

Ensure that the interior and exterior appearance of the office is clean and tidy to a satisfactory professional standard within the workplace.

The role will involve cleaning duties internally and externally of the building i.e. staff canteen /kitchen, staff offices and externally cleaning of windows, sweep and tidy back yard and bring out office bins on day of bin collection.

Light general reception desk duties following training i.e. filing, answering telephone and taking messages.

Ensure Health & Safety protocols are followed.

Keep daily records of work completed.

Physically fit, with a strong work ethic and attention to detail.

Punctuality, reliability and able to work independently or as part of a team.

Attend relevant meetings as directed by CE Supervisor.

Comply with all policies and procedures within Western Alzheimers Foundation.

Attend all training courses agreed by the CE Supervisor as part of your ILP Career Progression Plan.

Any other duties appropriate to the post deemed necessary by the CE Supervisor.

Carry out duties empathically using good communication skills.

The Office is open from Monday to Friday 9.30am - 5.00pm.

Essential Mandatory Training:

Health & Safety training

Manual Handling

GDPR training

Upskilling and job seeking skills/webinars

This is a Community Employment Scheme, you must be in receipt of social welfare to be eligible to apply for this position.

For further details telephone: 090 66 27816 or email: roscommon@westernalzheimers.ie .

- **Sector:** administrative and support service activities