



Cork Theatre Administration Ltd



#CES-2448561



CORK ARTS THEATRE, Camden Ct, Knapps Square, Cork, Co. Cork, T23 X72D



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



14/05/2026



25/06/2026

How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



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Caretaker / Maintenance Person at Cork Arts Theatre

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

Cork Arts Theatre is a busy 100 seat venue in Cork city centre. We are looking for someone to join our team as a caretaker / maintenance person.

Primary duties would include general repairs and maintenance such as painting, light carpentry and other tasks to help keep the venue looking its best.

Other duties could include:

Arranging for various trades people to come when required for any electrical, plumbing work etc needed.

Opening & closing of venue if required.

Accepting deliveries of bar stock

To assist with movement of stage set and props and equipment when required

To ensure that all equipment and tools associated with caretaking are maintained.

Waste management - monitoring collections of bins etc.

To maintain resources and equipment throughout the centre reporting broken items to management

Ensure all paperwork associated with position is completed daily.

The ideal person is someone who is genuinely interested in working part time as part of a small friendly and committed team at the venue.

For more info how to apply please contact: magdalena@corktheatreadmin.com

- **Sector:** administrative and support service activities

