



CHURCHYARD HOLDINGS LIMITED



#JOB-2448465



THE VENUE BAR, Ballintemple, Cork, Co.

Cork, T12 Y902



No of positions : 1



Paid Position



39 hours per week



36605.00 Euro Annually



14/05/2026



11/06/2026

How to apply

Application Method :

Not available



Open your camera app & point here to view this ad online



Employee Relations Assistant

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Churchyard Holdings Limited T/A The Venue Bar is seeking an Employee Relations Assistant to support employee relations and administrative operations within a busy hospitality environment. The role involves assisting with staff communication, maintaining employee records, supporting onboarding and scheduling processes, coordinating HR-related administrative tasks, and ensuring smooth interaction between management and employees. The position requires strong organisational, communication, and interpersonal skills, along with the ability to work efficiently in a fast-paced environment while supporting daily workforce operations and compliance procedures.

Location of Employment: Blackrock Road, Ballintemple, Cork. T12Y902

Salary: €36.605 per year - 39 hours per week - €18.05 per hour.

Apply by: venuebars@gmail.com

- **Sector:** accommodation and food service activities

Career Level

- Experienced [Non-Managerial]