



ADAPT DOMESTIC ABUSE SERVICES



#CES-2447728



ADAPT SHOP, 18/19 Parnell Street, Limerick,
Co. Limerick, V94 XE29



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



03/08/2026



14/09/2026

How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



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Public Awareness and Shop Repairs Assistant

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

Public Awareness Duties:

- Assist in the design of ADAPT promotional materials
- Assist with promoting the profile of ADAPT/ADAPT Shop using social media
- Design posters and leaflets to promote ADAPT Shop
- Photographing of shop items for online market sales
- Attend awareness raising events as required for ADAPT
- Assist with the 16 Days of Action campaign and any other campaigns that ADAPT may run.
- Assist with promoting fund-raising events on social media and assist in preparing and helping out with fund-raising events as required.
- Record all requests for public awareness materials on computer

Duties in assisting in the Shop:

- Assist in the day-to-day running of ADAPT Charity shop
- Checking that all electrical and battery items are in working order
- Repairing damaged items for re-sale
- Dealing with customer queries, requests and concerns
- Dealing with sales, merchandising and display.
- Maintaining a clean and safe working environment in the Shop
- Operating the cash register

Other Responsibilities

- Maintain records relevant to all duties as outlined in the Staff Handbook

- Attend all meetings relevant to this position
- Maintain Health & Safety standards at all time
- Assist with other shop duties as requested by the shop manager
- Report safety and security hazards and complete agreed records
- Actively participate in all training, meetings, and other activities of the Project as agreed
- Actively participate on own time training, as outlined in the ADAPT C.E Handbook
- Participate in work experience provided by the project
- Assist in evaluation of activities to ensure that they are appropriate to the needs of the Project and the participant
- Practice the ethos of ADAPT Services in terms of confidentiality, respect and teamwork.
- Assist in other areas of ADAPT Domestic Abuse Services as required

To apply for this position, all you have to do is contact the CE Supervisor Frances Quinn, on Telephone number 061319086

- **Sector:** other service activities