



Company Details Confidential



#JOB-2447264

DOREENS' BAKERY LTD., Unit 9, Westside



Centre, Model Farm Rd, Cork, Co. Cork, T12

W308



No of positions : 1



Paid Position



39 hours per week



36605.00 Euro Annually



08/05/2026



05/06/2026

How to apply

Application Method :

Not available



Open your camera app & point here to view this ad online



Procurement Officer Supervisor

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

The applicant must have at least 1 year of professional experience in the position or a similar role. The Procurement Officer Supervisor oversees purchasing activities, ensuring that goods are acquired efficiently, cost-effectively, and in line with company policies. The successful candidate will operate within the Buying Team at Doreen's Bakery Limited, sourcing and managing the flow of key raw materials required for the production of fresh confectionery and bakery products, while supervising procurement staff, managing supplier relationships, and supporting strategic sourcing initiatives to ensure timely delivery and supply. Duties include supervising daily procurement operations and purchasing staff; reviewing and approving purchase orders, requisitions, and supplier selections; monitoring inventory levels and coordinating with relevant departments to forecast demand; ensuring timely procurement of materials, equipment, and services; ensuring compliance with company policies and relevant regulations; identifying cost-saving opportunities and process improvements; resolving procurement-related issues such as delays, shortages, or quality concerns; and preparing reports on purchasing activities, cost analysis, and supplier performance.

Annual remuneration: €36,605. Hours of work: 39 hours per week.

To apply, please send your CV by email to Doreen at doreensbakery@gmail.com

- **Sector:** accommodation and food service activities

Career Level

- Experienced [Non-Managerial]