



DUNLEER COMMUNITY EMPLOYMENT

COMPANY LIMITED



#CES-2446079



Lannleire Pavillion Centre, Shamrock Hill,

Dunleer, Co. Louth, A92 YE13



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



06/05/2026



17/06/2026

How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



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Caretaker/Reception X 1 (The Pavilion Centre, Dunleer)

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

Caretaking a community centre, reception duties, cleaning, taking bookings, telephone answering, invoicing, Preparing rooms, etc.

Further information, Email: elane@dunleerce.ie or phone CE Office at 085 8765443

"A video on CE can be seen in the 'JobsIreland.ie Videos' section in the 'About' tab, at the top of the homepage of the JobsIreland website"

- **Sector:** administrative and support service activities