



ARAN CAMPING HOLIDAYS LIMITED



#JOB-2445817



ARAN CAMPSITE, Frenchman's Beach,
Inishmore, Co. Galway, H91 F65P



No of positions : 1



Paid Position



39 hours per week



36605.00 Euro Annually



05/05/2026



02/06/2026

How to apply

Application Method :

Not available



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Facilities Coordinator (Procurement & Operations)

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

We are seeking a Facilities Coordinator (Procurement & operations) to support the operational efficiency and maintenance coordination of our glamping and camping site on Inis Mór. This role combines facilities coordination with suppliers and procurement responsibilities, ensuring that all technical services, infrastructure, and external contractors are effectively managed in line with operational and safety standards. The successful candidate will play a key role in coordinating maintenance activities, managing service providers.

- Key Responsibilities

Coordinate and oversee contractors (electrical, plumbing, waste management, utilities, and maintenance services)

Manage supplier relationships, including sourcing, negotiation support, and performance monitoring

Support procurement processes, including purchase orders, supplier coordination and cost tracking

Monitor and control maintenance and operational budgets, ensuring cost efficiency across all aspects of the camping and glamping site

Plan and coordinate preventive and reactive maintenance schedules

Ensure compliance with health & safety regulations and operational standards

Maintain accurate records using ERP systems (e.g. SAP) and Excel-based reporting tools

Assist in operational planning, particularly during peak seasonal demand periods

- **Sector:** other service activities

Career Level

- Managerial

Candidate Requirements

(Essential)

- **Minimum Experienced Required (Years):** 5
- **Minimum Qualification:** Level 7 (incl Diploma & Ordinary Bachelor Degree)

- **Languages:** English C2-Master (Fluent), Spanish C2-Master (Fluent)

(Desirable)

- **Ability Skills:** Financial, Technical IT
- **Competency Skills:** Leadership, Management