



Habitat for Humanity Ireland



#JOB-2444814



Athlone, Co. Roscommon,



No of positions : 1



Paid Position



35 hours per week



42000.00 Euro Annually



27/04/2026



22/05/2026

How to apply

Application Method :

Please apply to the vacancy by the following means:

URL :

https://www.habitatireland.org/jobs/restoreathlone_mana



Open your camera app & point here to view this ad online



ReStore Store Manager (Athlone)

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

The Store Manager will be responsible for the operation of ReStore Athlone, working hands on, making decisions and ensuring the store delivers both sustainable income and impact for local people, communities and the planet.

Operational

- Work as part of the Habitat for Humanity for Humanity Team to reach strategic targets, ensuring that all activity complies with the charity's ethos, policies and procedures and all legislation governing charity activity.
- Drive donations, sales and nett contribution of the Habitat ReStore.
- Manage stock levels and make key decisions about stock control.
- Use computer systems to record sales figures; for data analysis and forward planning.
- Ensure standards for quality, customer service, security and health and safety are met, resolving any issues as they arise.
- Ensure all legal, governmental and licensing requirements are met.
- Understand and be able to communicate Habitat for Humanity and Habitat ReStore mission in all Habitat ReStore operations.

Staff and Volunteer Management

- Ensure Habitat ReStore is adequately staffed and operated by employees/volunteers with the knowledge, skills and abilities to accomplish assigned tasks.
- Participate in the recruitment and training of Habitat ReStore employees and volunteers in accordance with relevant personnel and safety policies.
- Manage and motivate teams of volunteers to ensure a high level of customer service and donor relations, in accordance with the relevant safety and personnel policies.
- Ensure all employees/volunteers understand and can effectively communicate Habitat for Humanity and the Habitat ReStore mission to the public.

Public Relations, Marketing and Advertising

- Contribute to the development and implementation of marketing and advertising strategies to increase donations, sales and volunteer participation.
- Establish and maintain relationships with potential and existing donors, including individuals, businesses, community and church groups to increase quality and quantity of merchandise donations.

Finance and administration

- Implement and monitor systems for daily transactions, deposits, donations and pickups.
- Maintain accurate accounting records of revenues, expenses and stock movement.
- Maintain accurate records of employee/volunteer activity.
- Approve, ensure accurate coding and submit payable invoices on a timely basis, ensuring that all expenditures are within acceptable limits.
- **Sector:** other service activities

Career Level

- Managerial