



Asdee/Ballylongford Community Project



#CES-2444154



Tarbert, Co. Kerry,



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



22/04/2026



03/06/2026

## How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



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## Parish Hall Caretaker Tarbert

### Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

### Job Description

#### Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

Duties will include; Opening and closing hall in Tarbert, taking bookings and keeping a log of meetings & events, cleaning of hall and building inside and outside, maintaining kitchen, toilets, entrance etc, dealing with petty cash to order cleaning supplies and other requirements, setting up the hall for events, bingo, funerals, meetings and anything else required. There will be weekend work required but the Caretaker can set their own hours as agreed with the Tarbert hall committee and suitable candidate.

To see if you are eligible and if you would like to discuss this further please contact Jackie on 068 43824 / 0863266991 or email: [asdeeballycommunityproject@gmail.com](mailto:asdeeballycommunityproject@gmail.com) or just drop your CV or note of interest into the CE office, Parish hall, Ballylongford or Tarbert Bridewell

- **Sector:** arts, entertainment and recreation