



CLARE TOURISM DEVELOPMENT
DESIGNATED ACTIVITY COMPANY



#JOB-2443937



Multiple Locations



No of positions : 1



Paid Position



25 hours per week



14.15 Euro Hourly



21/04/2026



28/04/2026

How to apply

Application Method :

Please apply to the vacancy by the following means:

Email : careers@claretourismdev.ie



Open your camera app & point here to view this ad online



Customer Service Agent

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Multiple Locations :

- Loop Head Lighthouse, Kilbaha, Kilrush, Co. Clare, V15 T292
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- Work as part of a small team.
- Process admissions to Loop Head Lighthouse, handle cash, credit card transactions, vouchers, issue receipts and all other types of transactions.
- Ensure smooth operation of tea/coffee station and gift shop.
- Be knowledgeable about local events, amenities and tourist attractions in the County and to promote these accordingly.
- Provide general information and orientation to visitors.
- Offer a meet and greet service both inside and outside the building.
- Carry out administration duties.
- Act as an usher both inside and outside the building and provide guided tours to tower.
- Maintain and keep work areas clean and tidy and maintain equipment associated with the role & report any defect or damaged equipment to Management.
- Promote Loop Head Lighthouse merchandise.
- Follow all Health and Safety procedures and regulations as per Health & Safety Statement.
- Maintain clean grounds and car park at all times through litter picking, emptying bins, sweeping etc.
- Follow opening and closing procedures including turning on and off of the exhibition.
- Assist with Health and Safety precautions for visitors as per Health & Safety Statement and perform any First Aid where and when required.
- Carry out cleaning duties including toilet cleaning including daily deep clean and such cleaning as is required throughout the day and clear any spills and breakage's as they may occur.
- To perform any other reasonable duties as directed by management.

This is not an exhaustive list of duties.

- **Sector:** arts, entertainment and recreation

Career Level

- Entry Level