



Gilligan Black Recruitment Ltd



#JOB-2443445



Co. Dublin,



No of positions : 1



Paid Position



40 hours per week



57000.00 Euro Annually



17/04/2026



15/05/2026

How to apply

Application Method :

Please apply to the vacancy by the following means:

Email : karen.mcgregor@gilliganblack.ie



Open your camera app & point here to view this ad online



HR Manager

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

HR Manager (1 Year FTC)

Dublin 2 (Hybrid 4 days in the office and 1 remote)

€57K

Are you an experienced HR professional ready to build and lead a HR function in a charity organisation? This is a unique opportunity to step into a standalone HR leadership role where your expertise will directly shape culture, strategy, and impact.

Working closely with the CEO and Senior Management Team, you will take full ownership of the HR function. This role is ideal for someone who thrives on autonomy, enjoys building systems from the ground up, and is passionate about creating supportive workplaces

You will build and develop a high-quality standalone in-house HR function, acting as a trusted advisor to the CEO and Senior Management Team on all people-related matters. You will manage the full recruitment lifecycle. You will modernise HR governance by reviewing and updating policies and the Staff Handbook, ensuring compliance with Irish employment legislation and maintaining audit-ready systems. The role also involves driving workforce planning and organisational development initiatives, partnering with managers on employee relations and performance management, and overseeing time and attendance processes.

It is expected that you have a 3rd level qualification in HR with a minimum of 5 years' experience in a broad generalist HR role with strong knowledge of Irish employment law. Experience within charity or public sector would be an advantage.

- This vacancy is suitable for Remote/Blended working
- **Sector:** human health and social work activities

Career Level

- Experienced [Non-Managerial]