



PODCASTS AND STUFF LIMITED



#JOB-2443196



THE PODCAST STUDIOS, 14A Magennis

Place, Dublin 2, D02 F5P6



No of positions : 1



Paid Position



35 hours per week



36605.00 Euro Annually



16/04/2026



14/05/2026

How to apply

Application Method :

Not available



Open your camera app & point here to view this ad online



Video Podcast Editor/Producer

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Podcasts and Stuff Limited, The Podcast Studios, is a full-service podcast production company located in Dublin city centre. We make audio and video podcasts for brands, organisations, and individuals, as well as running training courses and consultations. As HeadStuff we run the award-winning arts and culture website and the HeadStuff Podcast Network, an independent collective of top Irish podcasts.

We are currently looking for a Podcast Editor/Producer with a background in video editing to join our team.

The ideal candidate will be a podcast fan, with an understanding of the industry, and have experience in audio/video production. As the role will have a strong video editing component, a background in planning, recording, and editing video projects from recording to distribution is essential.

Because the role involves creating original content for businesses and organisations, knowledge of, and experience in producing content in line with the brand is key. We're also seeking an individual who has experience collaborating with clients. The role involves producing content for all major audio and video platforms and an understanding of the differences between, and requirements of, each platform is very important. As a Video Editor/Producer, you will be responsible for:

Working with clients to craft recorded content into seamless segments and episodes for various platforms.

Handling and setting up video and audio equipment to create the best results to meet the client goals, from full-length video podcast episodes to promotional social clips.

Recording and producing sessions in the studio, online and remotely.

Editing and mixing client shows recorded in the studio, online, and remotely to the specifications of multiple platforms.

Distributing audio and video outputs per show specifications.

Curating on-brand licensed music.

Managing and developing client relationships.

Managing delivery timelines.

Pitching, developing, refining, and rebranding podcasts.

Conducting research and assembling prep notes.

Setting up and distributing shows to several platforms and analysing viewership/listener numbers.

Liaising with the wider team on production, editing, show launches, and more.

Essential Experience:

Relevant degree

Production experience: television, radio, independent podcasting, and/or freelance production work.

Preferably some live production experience.

2+ years' experience in video production and editing.

Fluency in audio editing software: Adobe Creative Suite, i.e., Audition, Premiere Pro, Media Encoder, etc.; Cubase, iZotopeRX, Descript, Riverside, Squadcast, OBS.

Experience developing concepts with clients from inception to release.

Experience with client and project management.

Experience with CMS and content distribution platforms.

Background in research and writing, including prep notes and blog posts.

Knowledge of the industry, trends, and opportunities in Ireland and abroad.

Flexible and eager to learn new relevant skills.

PC literacy

- This vacancy is suitable for Remote/Blended working
- **Sector:** arts, entertainment and recreation

Career Level

- Professional