



LARAGH AREA DEVELOPMENT GROUP

COMPANY LIMITED BY GUARANTEE



#CES-2442726



LARAGH AREA DEVELOPMENT, Burrow's

Hall, Stradone, Co. Cavan, H12 D2T9



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



13/04/2026



25/05/2026

## How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



Open your camera app & point here to view this ad online



## Gym Receptionist - Stradone

### Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

### Job Description

#### Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

The Receptionist will be trained to greet members; register new and existing members; take in membership fees; keep financial records; keep Gym area tidy and report any issues to management. Weekday evening work from 5.00pm to 9.00pm, Gym closed at weekends. For further information call CE Office on 049 4330838. To see Video showing the help and support Community Employment can give to you click link: <https://vimeo.com/523868167/845d3588b5>

- **Sector:** administrative and support service activities