



MWEDS LIMITED



#JOB-2441081



Unit 1, Craftmasters Complex, Dublin 12,



No of positions : 1



Paid Position



39 hours per week



36605.00 Euro Annually



01/04/2026



29/04/2026

## How to apply

### Application Method :

Not available



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## Logistics Specialist

### Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

### Job Description

Job Title: Logistics Specialist

Employer: JIT Removals and Storage LTD

Location: Unit 1 Craftmasters Complex Greenhills road Dublin 12

Salary: €36,605 p.a.

Weekly Hours: 39 hrs

At Jit Removals, the Logistics Specialist plays a key role in analysing, optimising, and supporting all logistics and operational activities. This role focuses on evaluating workflow efficiency, coordinating field teams, ensuring operational readiness, and supporting data-driven decision making to improve service quality, reduce costs, and maximize productivity.

### Key Responsibilities

- Analyse daily job requirements and plan the allocation of teams, vehicles, and resources to ensure timely and efficient service delivery.
- Monitor job progress throughout the day, identifying delays or inefficiencies and proposing corrective actions.
- Prepare analytical reports identifying efficiency gains and cost-saving opportunities to report to your manager as well as contribute to the development of standard operating procedures based on analytical findings
- Conduct time assessments and workload analysis to establish standard operational times for various moving and specialised delivery tasks.
- Support the planning and logistical preparation for specialised deliveries involving high value, sensitive, or technical equipment (e.g., data center components, processors, electronic assets).
- Ensure that appropriate handling methods, safety procedures, and transportation requirements are followed.
- Liaise with clients to confirm technical delivery specifications and ensure compliance with service standards.

- Support warehouse organisation and material flow, ensuring equipment is stored, controlled, and made available efficiently for field teams.
- Collaborate with suppliers and service vendors to evaluate performance and optimise procurement-related logistics.
- Maintain accurate documentation of job schedules, delivery procedures, operational policies, and improvement initiatives.
- Support quality assurance activities, ensuring compliance with safety standards, internal procedures, and customer requirements.
- Participate in audits and assist with updating procedures when necessary providing analytical insights to management to support operational planning decisions.

#### Required Skills & Qualifications

- Strong analytical skills and the ability to interpret operational and logistics data.
  - Excellent organisational and time management capabilities.
  - Ability in Excel and other operational planning tools.
  - Strong communication skills with the ability to coordinate teams and interact with clients.
  - Detail oriented and process driven, with the ability to work under pressure in a fast-paced environment.
  - Experience supporting field operations or managing technical/sensitive equipment handling.
  - Background in workflow analysis, process optimisation, or operations planning is highly desirable.
- **Sector:** administrative and support service activities

#### Career Level

- Experienced [Non-Managerial]