



Galway Community Circus



#JOB-2440107

GALWAY COMMUNITY CIRCUS, St Joseph's



Comm Ctr, Ashe Road, Shantalla, Co. Galway,
H91 A4VW



No of positions : 1



Paid Position



24 hours per week



23040.00 Euro Annually



25/03/2026



04/04/2026

How to apply

Application Method :

Please apply to the vacancy by the following means:

Email : recruitment@galwaycircus.com

URL :

<https://www.galwaycommunitycircus.com/news/were-hiring-finance-admin>



Open your camera app & point here to view this ad online



Finance Administrator

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

We are seeking a detail-oriented and motivated Finance Administrator to join our team on a part-time basis (3 days per week).

The Finance Administrator will manage the day-to-day financial administration of the organisation and support financial reporting.

This role requires someone who is comfortable working in a small, passionate team environment and who can maintain accurate financial systems.

You will be based in our office in Galway - remote working is not possible for this role.

- **Sector:** arts, entertainment and recreation

Career Level

- Experienced [Non-Managerial]