



Employability Clare



#JOB-2439867



CLARE SUPPORTED EMPLOYMENT SER,
Unit 7C, Connolly Ho, Elevation Bus Pk, Co.
Clare, V95 VR7V



No of positions : 1



Paid Position



35 hours per week



34930.00-46420.00 Euro Annually



24/03/2026



07/04/2026

How to apply

Application Method :

Please apply to the vacancy by the following means:

Email : mariek@employabilityclare.ie



Open your camera app & point here to view this ad online



Employment Coach

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Employment Coach – Ennis, Co. Clare (12-Month Contract)

Organisation: Employability Clare

Location: Ennis, Co. Clare (with travel across the county)

Hours: 35 hours per week

Employability Clare is a supported employment service dedicated to assisting people with disabilities or health conditions to access and maintain meaningful employment. We are seeking a motivated and client-focused Employment Coach to join our team.

Role Overview

The Employment Coach supports individuals in preparing for, securing, and sustaining employment. This includes working directly with clients and employers to ensure successful job placements and long-term outcomes.

Key Responsibilities

- Manage a caseload of approximately 25 clients
- Conduct vocational assessments and develop individual employment plans
- Support clients in identifying skills, goals, and barriers to employment
- Source and secure job opportunities through employer engagement
- Arrange and attend interviews, providing advocacy where required
- Support workplace integration, including negotiating reasonable accommodations
- Provide ongoing support to both clients and employers
- Maintain accurate records and reports in line with organisational systems
- Participate in team meetings, training, and case reviews
- Promote the service and build relationships with key stakeholders

Essential Requirements

Leaving Certificate or equivalent, or relevant experience
Experience supporting individuals into employment or education
Strong interpersonal, communication, and organisational skills
Ability to work independently and as part of a team
Good IT and report writing skills
Full clean driving licence and access to transport

Desirable

Qualification in Supported Employment, Social Studies, Guidance, or related field
Experience in job development, recruitment, or employer engagement
Knowledge of disability, employment supports, and social welfare systems

Skills & Attributes

Empathy and a client-centred approach
Strong problem-solving and negotiation skills
Ability to build relationships with clients and employers
High level of professionalism and confidentiality

This role may require flexibility in working hours and travel within the county.

Employability Clare is an equal opportunities employer.

- **Sector:** other service activities

Career Level

- Experienced [Non-Managerial]