



Employability Clare



#JOB-2439802



CLARE SUPPORTED EMPLOYMENT SER,  
Unit 7C, Connolly Ho, Elevation Bus Pk, Co.  
Clare, V95 VR7V



No of positions : 1



Paid Position



35 hours per week



49623.00 Euro Annually



25/03/2026



07/04/2026

### How to apply

#### Application Method :

Please apply to the vacancy by the following means:

Email : [mariek@employabilityclare.ie](mailto:mariek@employabilityclare.ie)



Open your camera app & point here to view this ad online



## Communications Officer

### Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

### Job Description

Communications Officer (Full-Time)

EmployAbility Clare

EmployAbility Clare is seeking to recruit a Communications Officer to support the continued development and growth of the service. This is an exciting opportunity to play a key role in strengthening employer engagement, enhancing communications, and promoting inclusive employment opportunities for people with disabilities.

The Communications Officer will lead on employer engagement across County Clare, developing and maintaining strong relationships with local employers and supporting inclusive recruitment practices. The role will involve coordinating a structured approach to employer outreach, working closely with Employment Coaches to identify and develop employment opportunities for clients.

In addition, the Communications Officer will be responsible for managing the organisation's communications and marketing activities. This includes developing and delivering communications strategies, managing social media and digital platforms, creating promotional content, and supporting campaigns to raise awareness of the service and its impact.

The role will also involve engagement with key stakeholders, including referral partners, community organisations, and external agencies, supporting the development of strong partnerships and a consistent pipeline of referrals to the service. The Communications Officer will manage the referral pipeline, including leading initial client meetings and maintaining accurate, up-to-date records on the CRM system.

The successful candidate will have excellent communication and interpersonal skills, experience in communications, marketing or stakeholder engagement, and the ability to work both independently and collaboratively in a dynamic environment. Strong organisational skills and a proactive approach

are essential.

This is a full-time position based in Ennis, County Clare, with travel required.

Interviews will be held in Ennis on Wednesday 22nd April.

- This vacancy is suitable for Remote/Blended working
- **Sector:** information and communication

#### **Career Level**

- Executive