



Lifestyle Development Group CLG



#JOB-2438980



102 Block E, An Tsean Mhargadh,
Greenlanes, Drogheda, Co. Louth, A92 EP48



No of positions : 1



Paid Position



39 hours per week



To be Confirmed



18/03/2026



15/04/2026

How to apply

Application Method :

Please apply to the vacancy by the following means:

Email : eilin@lifedev.ie



Open your camera app & point here to view this ad online



CE Supervisor

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

We are currently recruiting for a Community Employment Supervisor (temporary cover) to supervise a community employment scheme managing all CE Childcare Places in the Drogheda/Togher/Mosney area. The Supervisor will provide effective and efficient management and coordination of the human, financial and material resources of the CE Scheme and will report to the Sponsors/ Directors of Lifestyle Development Group CLG on its implementation.

Essential:

- Candidates must have at least 3 years direct supervisory experience.
- Candidates must have obtained a 3rd level qualification (NFQ Level 6 or higher) in HR, Supervisory Management, Business/Financial Administration or other relevant qualification.
- Proven IT Skills and Administration skills
- Good oral and written communication skills
- Full clean driving licence and use of car

Desirable:

- Previous CE Supervisory experience
- Experience of developing training plans or training delivery with a clear understanding of QQI and Major Awards
- Knowledge of Childcare
- Experience in computerised wages and payroll

Hours of work are 39 hours/ week and some flexibility may be required. This is a temporary leave contract of employment subject to on-going funding from the Department of Social Protection.

Salary is in accordance with the Department of Social Protection Pay scales for CE.

To apply please email CV and a letter of application to eilin@lifedev.ie

Short listing will apply. Garda/Police clearance is required.

Closing date for applications: Wednesday, April 15th 2026 at 5pm.

Lifestyle Development Group CLG is an Equal Opportunities Employer.

This position is funded by the Department of Social Protection.

- **Sector:** education

Career Level

- Managerial

Candidate Requirements

(Essential)

- **Minimum Experienced Required (Years):** 3
- **Minimum Qualification:** Level 6 (incl Higher Advanced Certificate & National Craft Certificate)
- **Driving Licence:** Full: A
- **Languages:** English C2-Master (Fluent)

(Desirable)

- **Ability Skills:** Administration, Communications
- **Competency Skills:** Management, Problem Solving