



MICHAEL GLEESON SHOES LIMITED



#WPEP-2438754



MICHAEL GLEESON SHOES, 26 William Street, Limerick, Co. Limerick, V94 X5KH



No of positions : 1



Work Placement Experience Programme



As per WPEP guidelines



Work Placement Experience Programme



26/03/2026



21/05/2026

## How to apply

### Application Method :

This programme is for jobseekers that are in receipt of a qualifying social welfare payment and those transferring from a social welfare scheme. Full eligibility details are available [here](#)



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## Sales Assistant Shoe Shop - WPEP Scheme

### Application Details

This Work Placement Experience Programme provides Participants with an opportunity to gain meaningful work experience, learning and training while on the programme. This programme is for jobseekers who are in receipt of qualifying social welfare payments and those transferring from a social welfare scheme or an ETB Training Allowance. Your eligibility for this programme will be verified by the Department as part of the application process.

### Job Description

City Centre shoe shop looking for full time sales assistant. Responsibilities include helping customers, tidying shop and stock rooms, fixing displays and opening deliveries.

This is a training and work experience opportunity for a Retail Assistant. The successful candidate must have an interest in the retail sector and will be assisted by a supportive team. Participant will be assigned a mentor who will help the trainee develop new skills and gain experience in a busy environment. This role is 100% focused on training and development. The candidate will have the opportunity to develop a broad range of professional skills while gaining hands-on experience in a supportive environment. No previous experience is required but good English is essential—we are looking for a positive attitude and a willingness to learn!

### What You Will Learn:

- Operational Support: Assisting with stock deliveries, learn how to create window and shop floor displays. Learn how to process payments and record sales.
- Customer Engagement: Learning how to greet and assist customers with queries.
- Product Knowledge: Become familiar with the different brands, sizing conversions and best practice for looking after the products.
- Stock Room Maintenance: Assist with implementing high standards of cleanliness in the stock room and on the shop floor to ensure a clean and organised shopping environment. Will also include sorting, pricing and preparing stock for the shop floor
- Health & Safety: Shadowing staff when retrieving stock from high shelves, using ladders or

steps as necessary.

### **Role Description**

- Training Schedule (The 60 Hours)
- Accredited Training / Sector Recognised (20+ Hours):
- Orientation and Safety: Site Tour, Fire Safety, Manual Handling, Using ladders and other equipment.
- Specialised Footwear Knowledge and Fitting. Merchandising and Inventory Management.
- Shadowing & General Training

Formal Training:

- Manual Handling
- Health & Safety

Informal Training:

- Customer Service
- Merchandising and Stock display
- Stock taking/stock control.
- Till Operations
- Cashing Up
- Retail sales skills
- **Sector:** other service activities

### **Career Level**

- Not Required

### **Candidate Requirements**

(Essential)

- **Minimum Experienced Required (Years): 0**