



Matheson LLP



#JOB-2438118



MATHESON, Block A Riverside Iv, 70 Sir John Rogerson, Dublin 2, D02 R296



No of positions : 1



Paid Position



37.5 hours per week



46500.00 Euro Annually



13/03/2026



10/04/2026

How to apply

Application Method :

Please apply to the vacancy by the following means:

Email : Carmel.Mellett@matheson.com



Open your camera app & point here to view this ad online



Trainee Lawyer – Arabic Speaker

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

We are currently recruiting a motivated Trainee Lawyer who is fluent in Arabic and English to join the traineeship program at Matheson LLP with availability to start in 2026. The trainee will support departments on a rotational basis with legal research, documentation preparation, client communication, and case management, particularly involving Arabic speaking clients or Arabic legal materials.

About Traineeship:

Your training will be based on four rotations through a number of departments or practice areas to allow you to gain as broad an experience as possible and discover the full range of work we do and the expertise we have in our teams. You will be directly involved in choosing these rotations.

You will be involved in some of the biggest cases and commercial transactions in Ireland in an exciting, deadline-driven environment. Your traineeship with Matheson will focus on two core areas: supporting you as you become a part of our team and immerse yourself in Matheson's work and culture; and providing you with the knowledge, skills and confidence to become a leading business lawyer.

Responsibilities

You will be working across a number of departments or practice areas assisting teams with the following:

- Assist Lawyers in preparing legal documents, contracts, agreements and case files;

- Conduct legal research using relevant legislation, case law, legal databases in both Arabic and English;

- Translate legal documents and correspondence between Arabic and English;

- Communicate with Arabic-speaking clients to gather information and provide updates under supervision; and

- Attend client meetings and legal consultations with supervising lawyers.

Skills and experience

Undergraduate Degree

Successfully passed all 8 of the Law Society FE1 examinations

Fluency in Arabic and English (written and spoken)

A good understanding of how our business works and market experience in international law firms

Benefits Include

Traineeship at Top Tier Law Firm

Salary €46,500

Hybrid Working

37.5 Hour Working Week

Why join Matheson

Working at Matheson provides you with an environment where you can thrive by living our values of Partnership, Respect, Innovation, Diversity and Entrepreneurship. Our Impactful Business Programme is delivered by a number of committees which drive key initiatives around D&I, CSR, Environmental Sustainability and the Arts. We are also a founding signatory of the Pro Bono Pledge Ireland. We have a hybrid working policy. We provide an excellent working environment, a competitive benefits package and the opportunity to engage in a range of learning and development initiatives. We are proud to support the Mindful Business Charter.

Accessibility: If you require any accommodation during the recruitment process, please contact us and we will work with you to ensure the best possible candidate experience.

We value a diverse and inclusive workforce and are an equal opportunities employer.

- This vacancy is suitable for Remote/Blended working
- **Sector:** professional, scientific and technical activities

Career Level

- Professional