



Ballynanty Community Project Ltd



#CES-2437209



Northside Family Resource Ctr, Cloncannane
Road, Ballynanty, Limerick, Co. Limerick, V94
APX8



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



06/03/2026



17/04/2026

How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



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Project Worker

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

The purpose of this role is to support the delivery of Older People's Services, Youth Work Services, Community Development and Education Services, and the After School Club, along with related programmes and activities at the Family Resource Centre.

This position offers the opportunity to work with a wide variety of individuals and groups within the Centre and the wider community, gaining valuable hands-on experience in community development, education support, youth work, administration, and social care support.

Accredited training will be provided to support your career progression.

Key Duties and Responsibilities:

Support the planning and delivery of activities across clubs, groups, and community programmes

Assist with youth work initiatives, after-school activities, and older persons programmes

Prepare rooms for group sessions and one-to-one meetings

Support meal provision, including set-up and clean-up

Supervise children during specific group activities

Maintain activity rooms, outdoor areas, and equipment in good condition

Assist with administrative tasks (filing, phone support, basic computer work, record keeping)

Support Community Education Assistant tasks and programme coordination

Assist group facilitators during workshops and events

Support the delivery of Meals on Wheels service (including driving duties, subject to holding a full clean driving licence)

Provide general support to the Centre during school holiday club periods

Carry out other relevant duties as assigned by the Coordinator

This role is ideal for someone interested in gaining experience in community work, youth services, social care, administration, or community education in a supportive and dynamic environment.

- **Sector:** administrative and support service activities