



THE PORTLAOISE WINE VAULT LIMITED



#JOB-2437167



4 Ormonde Street, Kilkenny, Co. Kilkenny, R95 P978



No of positions : 1



Paid Position



39 hours per week



36605.00 Euro Annually



06/03/2026



03/04/2026

### How to apply

#### Application Method :

Not available



Open your camera app & point here to view this ad online



## Procurement Officer

### Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

### Job Description

Job Title: Procurement Officer

Company Name: The Portlaoise Wine Vault LTD T/a Bovine Burger

Address: 67 Main Street Portlaoise Co.Laois R32 EAA9

Work Location: 4 Ormonde Street, Kilkenny R95 P978

#### Job Description

The Portlaoise Wine Vault LTD T/a Bovine Burger is seeking a motivated Procurement Officer to join its purchasing team. The role is responsible for organising and carrying out the procurement of raw materials, equipment and goods, working with qualified suppliers such as manufacturers, importers and wholesalers to support the company's operations in the food sector.

#### Key Responsibilities

Identify and select qualified suppliers of raw materials, products and equipment required for the company's production and operations.

Negotiate supply terms, prices and contracts with suppliers, ensuring the best cost-benefit ratio.

Purchase goods and services in line with defined budgets and operational requirements.

Evaluate the quality and compliance of purchased products, ensuring they meet internal and regulatory standards.

Monitor deliveries and maintain effective relationships with suppliers, ensuring timely supply.

Collaborate with internal teams in the selection of products and materials, aligning operational and production needs.

Maintain detailed purchasing records and prepare reports on procurement processes for company management.

#### Requirements

1–2 years of experience in purchasing or related areas.

Strong negotiation and analytical skills.

Motivated professional, eager to learn and grow.

Annual Salary: €36.605

Hourly Rate: €18.05

Hours per Week: 39 hours

Start Date 14/05/2026

Company Contact:

Name: Michael Delaney

Email: [bovinelaois@gmail.com](mailto:bovinelaois@gmail.com)

- **Sector:** other service activities

#### **Career Level**

- Experienced [Non-Managerial]