



HEGAN LIMITED



#JOB-2435535



71 Dame Street, Dublin 2, D02 YH90



No of positions : 1



Paid Position



39 hours per week



36605.00 Euro Annually



25/02/2026



25/03/2026

How to apply

Application Method :

Not available



Open your camera app & point here to view this ad online



Procurement Officer

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Job Title: Procurement Officer

Company Name: Hegan Limited T/A Chiya

Address: 71 Dame Street, Dublin 02, D02YH90

Job Description

Hegan Limited T/A Chiya is seeking a motivated Procurement Officer to join its purchasing team. The role is responsible for organising and carrying out the procurement of food ingredients, beverages, kitchen equipment and operational supplies, working with qualified suppliers such as distributors, importers and wholesalers to support the company's day-to-day restaurant operations.

Key Responsibilities

- Identify and select qualified suppliers of food products, beverages, and equipment required for the restaurant's kitchen and operations.
- Negotiate supply terms, prices and contracts with suppliers, ensuring the best cost-benefit ratio.
- Purchase goods and services in line with defined budgets and operational requirements.
- Evaluate the quality and compliance of purchased products, ensuring they meet internal standards and food safety regulations.
- Monitor deliveries and maintain effective relationships with suppliers, ensuring timely supply.
- Collaborate with internal teams in the selection of products and materials, aligning kitchen and operational needs.
- Maintain detailed purchasing records and prepare reports on procurement processes for company management.

Requirements

- 1-2 years of experience in purchasing or related areas.
- Strong negotiation and analytical skills.
- Motivated professional, eager to learn and grow.

Annual Salary: €36.605

Hourly Rate: €18.05

Hours per Week: 39 hours

Start Date 04/05/26

Please submit your CV and cover letter to: office.chiya@gmail.com

Contact Name: Aylin Aydin

- **Sector:** accommodation and food service activities

Career Level

- Experienced [Non-Managerial]