



University of Galway



#JOB-2434974

DEPT OF EDU AND YOUTH, Mail Services



Centre, Uni of Galway, Galwa, Co. Galway,

H91 TK33



No of positions : 1



Paid Position



35 hours per week



43274.00-59995.00 Euro Annually



26/02/2026



18/03/2026

## Professional Support Roles (Administrative Assistant Grade 3) Panel

### Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

### Job Description

For more information and Application Form please see <https://www.universityofgalway.ie/about-us/jobs>. Applications should be submitted online. Please see further information on how to apply here: <https://www.universityofgalway.ie/human-resources/recruitment-and-selection/applicant-information/e-recruit/>

- This vacancy is suitable for Remote/Blended working
- **Sector:** education

### Career Level

- Not Required

### How to apply

#### Application Method :

Please apply to the vacancy by the following means:

URL :

<https://www.universityofgalway.ie/about-us/jobs/>



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