



Glanua



#JOB-2434333



Aldermaston, Reading RG7, United Kingdom,



No of positions : 1



Paid Position



39 hours per week



To be Confirmed



31/03/2026



28/04/2026

How to apply

Application Method :

Please apply to the vacancy by the following means:

Email : recruitment@glanua.com



Open your camera app & point here to view this ad online



Construction - Assistant Quantity Surveyor

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Duties to include - Represent the company on commercial matters relating to the Framework / Project assigned to you

Support the Framework Manager & Project Managers for your allocated projects

Represent the projects in commercial reviews with the client on a monthly basis

Maintain a good working relationship with the client

Ensure the company interests are protected under the contract

Ensure the commercial obligations under the contract agreements are administered in accordance with the contract.

Produce / review subcontract documents

Monitor and maintain both company and client KPIs

Chair and maintain subcontractor commercial meetings

Responsibilities:

Assist in the cost build up and forecasting for projects

Compile and submit monthly application for Payment to the client as per the contract agreement

Monitor and challenge change control with the Project Managers

Carryout commercial Bid Analysis of subcontract/supply prices

Process monthly sub-contractor payment certificates

Preparation of final accounting at the end of the projects

Support others within the project on commercial and contract matters as required

Update and manage monthly reporting of cash flow

Experience/Qualifications Needed:

Industry applicable Qualification in Quantity Surveying

1 years of demonstratable experience in medium to large projects within the water industry

Demonstratable management of change control/variations

Ability to demonstrate budgetary control

Personal Attributes / Values:

The following are the key personal attributes and values we are looking for:

An organiser who can coordinate on multiple fronts

Structured thinker

Client-focussed

Commercial & Contractual Awareness

Excellent attention to detail

Strong team player but also able to work as an individual

Ability to prioritise a varied workload and demonstrate good time management to comply with deadlines

Able to work in a busy environment under pressure

Excellent communication skills

Possess a "can do" attitude who can provide support to other members of the team as required

- **Sector:** construction

Career Level

- Not Required

Candidate Requirements

(Essential)

- **Minimum Experienced Required (Years):** 1
- **Minimum Qualification:** Level 7 (incl Diploma & Ordinary Bachelor Degree)

(Desirable)

- **Ability Skills:** Administration, Analytical, Communications, Computer Literacy
- **Competency Skills:** Collaboration, Decision Making, Flexibility, Initiative