



Profexcel.net Ltd



#JOB-2433335



Unit K2, Maynooth Bus Campus, Maynooth,

Co. Kildare, W23 T3C7



No of positions : 1



Paid Position



40 hours per week



35000.00-40000.00 Euro Annually



10/02/2026



10/03/2026

How to apply

Application Method :

Not available



Open your camera app & point here to view this ad online



Quality Assurance Executive

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Position Overview

Join us in a pivotal role that shapes the future of educational quality and student success. As our Quality Assurance Executive, you'll be instrumental in maintaining and enhancing our academic standards while ensuring compliance with QQI frameworks and data protection regulations, with a particular focus on psychology and education programmes.

Key Responsibilities

- Drive QQI process implementation and maintenance across new and existing programmes
- Conduct comprehensive competitor analysis and market research to inform curriculum development
- Establish and manage robust feedback collection systems to enhance student experience
- Collaborate with faculty to optimize course quality and learning outcomes
- Implement and monitor data protection protocols in compliance with GDPR
- Develop and maintain internal monitoring systems for quality assurance
- Support module development and accreditation processes
- Assist with programme documentation for psychology and education programmes, including learner handbooks, module descriptors, and assessment-related materials
- Analyze student engagement metrics and feedback to drive improvements
- Prepare detailed reports on quality assurance initiatives and outcomes

Required Qualifications & Skills

- Recent Graduate within last 3 years
- Strong understanding of QQI frameworks and quality assurance processes in education
- Strong understanding of PSI accreditation processes
- Experience with data analysis and reporting
- Knowledge of GDPR and data protection requirements
- Excellent project management and organizational abilities
- Strong analytical and research skills

Outstanding communication and stakeholder management capabilities

Ability to work independently and as part of a team

Ideal Candidate

We're looking for someone with an postgraduate degree (minimum Level 9) in Psychology, Education, or a closely related discipline, who combines attention to detail with strategic thinking, capable of managing multiple priorities while maintaining high standards of quality and compliance.

- This vacancy is suitable for Remote/Blended working
- **Sector:** education

Career Level

- Executive