

 NTDC #CES-2432986 Ntdc Friar's Court, Nenagh, Co. Tipperary, No of positions : 1 Community Employment Programme 19.5 hours per week [Community Employment Programme Rates](#) 07/02/2026 21/03/2026

## How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



Open your camera app & point here to view this ad online



## Cleaner NTDC Nenagh Office

### Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

### Job Description

#### Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

#### Key Duties and Responsibilities

1. General Cleaning: Perform routine cleaning tasks such as sweeping, mopping, vacuuming, and dusting all areas of the office, including workspaces, common areas, and restrooms.
2. Sanitisation: Scrub and sanitise toilets, sinks, and kitchen fixtures to maintain hygiene standards. This includes disinfecting surfaces to prevent the spread of germs.
3. Waste Management: Empty bins and ensure proper disposal of waste materials. This includes recycling where applicable.
4. Window and Surface Cleaning: Wash and dry windows, and clean surfaces such as countertops and furniture to keep the office looking presentable.
5. Adherence to Safety Protocols: Follow safety guidelines and procedures to ensure a safe working environment for all employees.
6. Clean and organise and set up board room/meeting room for meetings and events. •
7. Store any supplies or equipment safely •
8. Recognise and note any work or hazard that need attention throughout the building and report to reception. •
9. Report anything unusual to reception so that attention may be given to same (unknown visitors to building)

10. Be aware of the safety of yourself and your co-worker. • Be aware of your health and safety responsibilities and those of the company.

- **Sector:** other service activities