



Company Details Confidential



#JOB-2432558



Newtown Commons, The Ward, Co. Meath,

D11 XY22



No of positions : 1



Paid Position



39 hours per week



35000.00-38000.00 Euro Annually



04/02/2026



04/03/2026

How to apply

Application Method :

Please apply to the vacancy by the following means:

Email : anthony@speedlink.ie



Open your camera app & point here to view this ad online



Air & Sea Freight Operations Executive (With Fluent Spanish & Maltese and Advanced Knowledge of Courier Cloud TMS)

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Co-ordinate Air/Sea Freight logistics with our expanding Latin American Client base and new Maltese clients, to include: -assessing cost effective carrier options, booking cargo , communications and negotiations with both Irish, Latin American and Maltese service providers. -an in-depth knowledge of agency routines, such as issuing and checking master/ house AWB's -Tracking cargo arrival via online systems/ contact with dispatchers and airlines. -Maintain company data in Excel spreadsheets with integration to our customised logistics software. -Preparation of quotations ,Invoices and accounting closure. -Fostering relationships with customers and suppliers, to include sales planning and market research, analysis of supply chain trends. -Develop efficiency plans for logistics operations. -Integrate with colleagues to achieve work objectives. OTHER REQUIREMENTS -Upper Intermediate English -Fluent Spanish & Maltese -In-Depth Knowledge of Courier Cloud Transportation Management Systems software -Advanced MS Excel skills to include VLookup, Formulas,Pivots,Tables,VBA Macros etc. -Proficiency in MS Word,Powerpoint.

- **Sector:** transportation and storage

Career Level

- Experienced [Non-Managerial]