



Waterford Arts and Heritage



#CES-2432403

EDMUND RICE INTERNATIONAL HERI, Mt



Sion, Barrack St, Waterford, Co. Waterford,

X91 KH90



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



04/02/2026



18/03/2026

How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



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Box Office Assistant - Theatre Royal Waterford

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

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Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

Duties will include: process all general public bookings, via telephone, email or over the counter sales. Daily reconciliations of cash and credit card transactions. To provide assistance to the marketing desk on an ongoing basis as required. Location: Theatre Royal, Waterford City.

- **Sector:** arts, entertainment and recreation