



J P O'DONOHOE & COMPANY LIMITED



#JOB-2431370



J. P. O'DONOGHUE AND COMPANY,



Newmarket House, Newmarket, Dublin 8, D08



VAP9



No of positions : 1



Paid Position



37.5 hours per week



35000.00 Euro Annually



28/01/2026



25/02/2026

How to apply

Application Method :

Not available



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Accounting Technician

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

We are currently seeking an experienced Accounting Technician to join our organisation on a full-time basis. The role involves supporting the financial operations of the company by maintaining accurate accounting records, processing accounts payable and receivable, performing bank and ledger reconciliations, and assisting in the preparation of monthly and annual financial reports. The Accounting Technician will also support payroll processes, VAT returns, and compliance with relevant accounting standards and internal procedures. The position requires strong attention to detail, good organisational skills, and the ability to work independently as well as part of a finance team. Applicants should hold a relevant accounting qualification or demonstrate proven experience in a similar role, with a good understanding of financial systems and reporting requirements.

Location of Employment: 1st Floor, Newmarket House, Newmarket Square, Ward's Hill, Dublin 8.

Salary: 35,000 per year - 37.5 hours per week

Apply by: info@jpod.ie

- **Sector:** financial and insurance activities

Career Level

- Experienced [Non-Managerial]