



CIRCLE K IRELAND LIMITED

#JOB-2430543

Belfield, Dublin ,

No of positions : 1

Paid Position

40 hours per week

Competitive

23/01/2026

20/02/2026

How to apply

Application Method :

Please apply to the vacancy by the following means:

URL :

<https://workwithus.circlek.com/global/en/ireland-search-results>



Open your camera
app & point here
to view this ad
online



Inside Sales Representative - Circle K

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Reporting to the Senior Manager of Inside Sales and based in our Support Office in Clonskeagh, Dublin 4, Circle K are currently recruiting an Inside Sales Representative.

This role is a 12-month fixed term contract.

The successful candidate will manage B2B fuel card sales from a warm lead generation and portfolio management perspective. The role is office based, therefore will involve significant interaction with new and existing customers over the phone, virtually and/or through written communication.

Some of the duties and a person profile are outlined below to help understand the role further:

Accountable for providing best in class customer service to all existing and future customers in line with Circle K expectations.

Responsible for managing sales leads that come through Circle K sourcing channels by identifying and maximizing opportunities.

Fully responsible for a large portfolio of existing customers and relationship management encouraging loyalty and effective account usage.

Work as one team by cooperating with outside sales to drive implementation of contracts (Sub-contractors, Share-of-wallet, B2E sales, etc.)

Essential experience in a B2B sales environment for a minimum of 2 years.

Have a positive and resilient outlook to manage market challenges in a competitive space.

Hold a solution focused and innovative approach to achieving results and being the best.

Enjoy teamwork and have an upbeat and energetic approach to working in a sales environment.

- **Sector:** wholesale and retail trade; repair of motor vehicles and motorcycles

Career Level

- Experienced [Non-Managerial]