



NOMADIC FOODS LIMITED



#JOB-2430221



Dromore, Killygordon, Co. Donegal, F93 VP83



No of positions : 1



Paid Position



37.5 hours per week



43000.00-46000.00 Euro Annually



22/01/2026



19/02/2026

## How to apply

### Application Method :

Not available



Open your camera app & point here to view this ad online



## Procurement Officer

### Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

### Job Description

We are seeking a Procurement Officer to join our Supply Chain team. This is a key operational role focused on sourcing, purchasing, supplier management, and ensuring compliance with food safety and procurement standards. You'll work closely with cross-functional teams to support production and drive efficiency across the supply chain.

#### Key Responsibilities

- Source and purchase ingredients and packaging materials.
- Identify and onboard new suppliers to support innovation and supply chain resilience.
- Conduct site visits to assess supplier capabilities and ensure alignment with quality standards.
- Monitor commodity and raw material market trends to inform purchasing decisions.
- Lead initial pricing discussions and support early-stage negotiations.
- Manage contracts and supplier relationships, ensuring performance and compliance.
- Coordinate deliveries to align with production schedules.
- Support forecasting, budgeting, and cost-saving initiatives.
- Collaborate with QA, production, logistics, and commercial teams.
- Conduct supplier audits and maintain quality control agreements.
- Evaluate supply chain costs and identify improvement opportunities.

#### What We're Looking For

- 2+ years of experience in procurement preferably with a food/dairy manufacturing industry.
- Strong negotiation and communication skills.
- Analytical mindset with attention to detail.
- Proficiency in Microsoft Office and procurement software.
- Knowledge of supply chain operations and food safety standards.

#### Essential Criteria

- Educated to degree level or equivalent in procurement/supply chain.
- Highly competent with IT systems and the MS office suite
- Knowledge and understanding of customs, excise and regulatory requirements relating to the supply of goods (ROI, UK)

Be part of a growing, ambitious food business with a strong heritage.

Work in a collaborative and supportive environment.

Contribute to exciting projects and continuous improvement.

Opportunities for professional development and career progression.

- **Sector:** manufacturing

### **Career Level**

- Experienced [Non-Managerial]

### **Candidate Requirements**

(Essential)

- **Minimum Experienced Required (Years):** 2
- **Minimum Qualification:** Level 7 (incl Diploma & Ordinary Bachelor Degree)
- **Driving Licence:** Full: B
- **Languages:** English C2-Master (Fluent)

(Desirable)

- **Ability Skills:** Communications, Customer Service
- **Competency Skills:** Manufacturing, Priority Planning
- **Proximity Locator Distance:** 40 Kilometres