



OC OPTICS IRELAND LIMITED

#JOB-2430041

OPTICAL CENTER OMNI PARK, UNIT 1,

Omni Pk Sc, Swords Road, Dublin 9, D09

W289

No of positions : 1

Paid Position

39 hours per week

34000.00 Euro Annually

21/01/2026

18/02/2026

## How to apply

### Application Method :

Not available



Open your camera  
app & point here  
to view this ad  
online



## Optical Assistant

### Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

### Job Description

#### Company Description

Founded in 1991 by Laurent Levy, Optical Center operates a network of stores specializing in optical and eyewear solutions. Offering a wide range of eyeglasses, sunglasses, and lenses from various brands at competitive prices, the company is committed to meeting the diverse needs of its customers. Since 2007, all Optical Center stores have also included audiology services. The organization is dedicated to providing top-quality products and services in both optics and audiology.

#### Role Description

We are seeking a dedicated and professional Optical Assistant to join our team in Dublin for a full-time, on-site role at Omni Shopping Park.

#### Requirements

- Carry out pre-screening tests within specialised setting of the Optical Center
- Explain products to customers
- Discuss customer requirements and advise on correct products in accordance with the prescription delivered by the optometrist
- Take measurements of the frames and ensure they fit perfectly
- Order prescription glasses and contact lenses in for the customer
- Adjust the frames when the customer collects their glasses
- Assemble or glaze frames
- Quality control of each equipment before collection
- Stay up to date with new optical products and features
- Quotes prices, invoicing, delivery dates, and payment arrangements
- Take payments from customers
- Ensures customer care and satisfaction
- Contact customers to obtain missing information or answer queries
- Follow up on quotes and customers to convert sales and ensure a high level of customer service

- Discuss all quotes before calling back customer with your manager
- Maintains and updates customer records and sales
- Handles customer complaints and reports to management
- Manage and orders a range of optical products (Frames, Lenses, Contact lenses)
- Check data accuracy in orders and invoices
- Arrange and maintain displays, taking account of marketing needs
- Liaise with sales representatives from suppliers if needed
- Works with team to implement companies' commercial strategies
- Cascades customer care to fellow team members
- Communicate important feedback from customers internally
- Report to and work closely with the manager on monthly sales
- Ensures sales targets are met and report any deviations.

#### Skills required

- At least 3 years' experience as an Optical Assistant
- Knowledge of optical dispensing, Frames styling, Contact Lenses teaching
- Great communication skills
- Positive attitude and energy.
- Attention to detail
- Tact and diplomacy.
- A willingness to learn
- Pro-activity

#### Salary

From 34000 euro annually depending on experience and profile

#### Workplace

Optical Center's Store located at Omni shopping park

Address: Optical Center, Building 125, Unit 1 & 8 Omni Park Shopping Centre, Swords Road  
DUBLIN D09 W289

#### Hours of Work

Full time contract 39h per week from Monday to Sunday with 2 rest days.

- **Sector:** wholesale and retail trade; repair of motor vehicles and motorcycles

#### **Career Level**

- Experienced [Non-Managerial]