



MUSGRAVE WHOLESale PARTNERS



#JOB-2428947



MUSGRAVES, St Margaret's Rd, Dublin 11,
D11 FN84



No of positions : 1



Paid Position



39 hours per week



34000.00 Euro Annually



15/01/2026



12/02/2026

How to apply

Application Method :

Please apply to the vacancy by the following means:

URL :

<https://musgravegroup.com/vacancy/compliance-support/>



Open your camera
app & point here
to view this ad
online



Compliance Support

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Musgrave is one of Europe's most successful family-owned businesses, with a rich 150-year legacy in food and brand innovation. We're proud to serve communities across Ireland and Spain, feeding one in three people every day through 18 iconic brands like SuperValu, Centra, Mace, Frank and Honest, and Musgrave MarketPlace. By supporting thousands of retail and foodservice family businesses, we make a positive impact on the communities they serve. We're committed to becoming the most trusted and sustainable business in Ireland, and we're looking for dynamic, forward-thinking individuals to join us on this journey.

As we continue our journey toward becoming Ireland's most trusted and sustainable business, we have an exciting opportunity for a successful candidate to join our team as Compliance Support in our Ballymun MarketPlace.

Role Purpose: Ensure stocks integrity, support the compliance manager in the execution of the SOPs, H&S, QA, and Facilities maintenance in branch.

Role Scope: Responsible for executing the daily and weekly SOPs, HACCP, H&S and Facilities task. Investigate by scheduled and unscheduled stock counts and root cause any losses and provide feedback to ensure possibility of reoccurrence can be minimized.

What you will be doing:

Roles and responsibilities:

Highlight any issues noted to the Compliance Manager, General Manager with regards to non-compliance of cash handling on checkouts and stocks variance whilst carrying out your daily tasks i.e., spot checks as they arise.

Execution of Systems checks to ensure a high level of Stock integrity and compliance on SOPs.

Conducting all required stock cycle counts from setup to variance investigation.

Completing weekly Site Score card, follow up on QA complaints responses, QA withdrawals, product recalls.

Monitoring the completion of training for all new colleagues on SOPS, H&S, HACCP compliance in branch.

Documenting all reports and supporting documents for internal/external stock counts.

In the absence of the Compliance Manager, carry out the required planned SOP Spot checks and Quarterly audits in accordance with the SOP audit schedule.

Willingness and ability to work in early AM shifts.

What we are looking for:

Experience and Skills:

Knowledge of Microsoft office suite

Logical, thorough, and tenacious in approach to work with excellent attention to detail

Solid organization and multi-tasking skills

A passion for driving standards and achieving targets.

Excellent written and communication skills with strong report writing skills.

Salary for this role is 34K per year

Weekly working hours are 39 per week

Musgrave is an equal opportunities employer.

We encourage applications from diverse candidates. If we can make any accommodations to enable you to be the best version of yourself during the interview, please let us know

- **Sector:** wholesale and retail trade; repair of motor vehicles and motorcycles

Career Level

- Entry Level