



Company Details Confidential

#JOB-2428630

Barnhill, Termonfeckin, Co. Louth, A92 F854

No of positions : 1

Paid Position

21 hours per week

14.15 Euro Hourly

13/01/2026

10/02/2026

How to apply

Application Method :

Not available



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Webshop & Stock Management Assistant / Garage Assistant

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Location: Mid Louth area (on-site workshop)

Employment Type: Permanent Part-Time

Hours: Minimum 21 hours per week (3 days – flexible, with potential to grow to 5 days)

We're looking for a motivated and reliable Webshop & Stock Management Assistant to join our team in the Mid Louth area. This role combines online work with hands-on garage support, making it ideal for someone who enjoys variety and learning new skills.

Key Responsibilities

Developing and maintaining the company Webshop

Managing product listings, pricing, and stock levels

Processing customer orders and handling order-related queries

Taking and editing photos of products for online use

Updating websites and social media platforms

Assisting with stock control and inventory organization

Supporting day-to-day garage and workshop operations

General garage assistant duties, including cleaning and preparation of parts

Requirements

Excellent understanding of the English language

Comfortable using computers, phones, online based website development software

Willingness to learn – no formal qualifications required but would be very helpful

Some Training provided in-house

Must have own mode of transport to get to work on time (Parking Available)

Preferred Skills

Experience with online shops, websites and social media

Stock management or order processing experience

Manual handling experience

What We Offer

Friendly and professional working environment

Flexible working days

Opportunity to grow the role and increase hours over time

A varied position combining online and hands-on work

- **Sector:** manufacturing

Career Level

- Experienced [Non-Managerial]

Candidate Requirements

(Essential)

- **Minimum Experienced Required (Years):** 1

(Desirable)

- **Ability Skills:** Computer Literacy, Customer Service, Sales/Marketing, Technical IT

- **Competency Skills:** Initiative, Problem Solving, Time Management, Working on own Initiative

- **Languages:** English C1-Advanced