



 Meitheal Mara

 #JOB-2428157

MEITHEAL MARA TEORANTA, Crosses

 Green House, Crosse's Green, Cork, Co.

Cork, T12 HF38

 No of positions : 1

 Paid Position

 36 hours per week

 29835.00 Euro Annually

 12/01/2026

 27/01/2026

Workshop Coordinator

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Meitheal Mara, Cork city's community boatyard and maritime training centre, invites applications for the position of Workshop Coordinator. The position is full-time (36 hours/week) with an annual wage of €29,835 and open to people who meet the Community Employment Criteria - <https://www.citizensinformation.ie/en/employment/unemployment-and-redundancy/employment-support-schemes/community-services-programme/>

How to apply

Application Method :

Please apply to the vacancy by the following means:

Email : recruitment@meithealmara.ie

Address:

[Isobel McKenna](#)

[Meitheal Mara](#)

[Crosses Green House](#)

[Crosses Green](#)

[Cork City](#)

[T12 HF38](#)

The Meitheal Mara boatyard operates as both an enterprise and a community education centre. It is a busy environment where the traditional skills of boatbuilding and woodcraft are used to provide work and training for adults and young people of all ages. Our approach is inclusive and based on mutual respect.

This role involves working closely with the Boat Builder Trainer, who leads our workshop. The Workshop Coordinator will coordinate the day-to-day running of the Meitheal Mara boatyard and workshop, including group work and training, and contribute to ensuring that Meitheal Mara continues to be a welcoming and supportive place for workers and learners to train and progress.

The role will encompass tasks which take place both in the workshop, and in an office environment.

Further information on Meitheal Mara is available at www.meithealmara.ie and in the film found here <https://www.youtube.com/watch?v=2vMY7K9N2hY>

Main duties:

Assist the Boat Builder Trainer in the efficient running of the workshop and training programmes.

Provide training and instruction in boat building, woodwork, and personal development to groups of learners from a variety of backgrounds, including Meitheal Mara staff and participants.

Ensure the workshop is supplied with stock, materials and well-maintained tools and equipment for training programmes and workshop projects



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Ensure a safe working environment by implementing Health and Safety policy, systems and procedures; monitoring and developing safe working methods and systems.

Develop and prepare courses, training materials, assessments and lesson plans to suit the learners and meet training quality standards

Assist in providing a safe and supportive environment for all learners in line with Meitheal Mara's Child Safeguarding Policy, Vulnerable Adults Safeguarding Policy and relevant codes of practice.

Line management and supervision of staff, participants and volunteers in the workshop.

The ideal candidate will have:

Significant wood working skills and workshop management experience, ideally in the community and voluntary sector. Wood turning skills and/or boat building experience would be an advantage.

Experience in group working and delivering training to people from diverse backgrounds with a variety of abilities, ideally in a community setting.

Good organisational skills and knowledge of workshop systems and practices, including safe operation of fixed power tools

The ability and motivation to help people to progress on their own terms.

Excellent interpersonal and communication skills

- **Sector:** arts, entertainment and recreation

Career Level

- Not Required

Candidate Requirements

(Essential)

- **Minimum Experienced Required (Years):** 1
- **Minimum Qualification:** No Qualification

(Desirable)

- **Ability Skills:** Communications, Computer Literacy, Interpersonal Skills, Skilled Trade(s)
- **Competency Skills:** Collaboration, Management, Teamwork, Time Management
- **Specialising In:** boat building
- **Languages:** Irish C2-Master (Fluent)