



AERPHORT IDIRNAISIUNTA DHUN NA

NGALL TEORANTA



#JOB-2427926



DONEGAL AIRPORT, Carrickfin, Kincasslagh,

Co. Donegal, F94 X2RH



No of positions : 1



Paid Position



40 hours per week



Dependent On Experience



09/01/2026



31/01/2026

How to apply

Application Method :

Please apply to the vacancy by the following means:

Email : recruitment@donegalairport.ie



Open your camera
app & point here
to view this ad
online



Qualified Accounts Manager

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Donegal Airport are seeking a qualified and experienced Accounts Manager to oversee Financial Management and HR. This is a full-time, permanent, onsite role. A part-time arrangement may be considered for an exceptional candidate.

Reporting to the Managing Director and Board of Directors, this is a hands-on role covering finance, payroll and HR functions.

What you will do:

1. Manage day-to-day financial operations and internal controls.
2. Prepare monthly management accounts, budget and forecasts.
3. Ensure timely submission of all tax and statutory returns.
4. Manage payroll and support HR functions, including HR records and policies.
5. Liaise with auditors, manage CRO compliance and prepare funding applications.

What we are looking for:

1. Qualified or part-qualified accountant with relevant experience.
2. Experience in accounting, payroll and HR functions.
3. Strong IT skills (MS office; Sage 50 an advantage).
4. Excellent communication skills, accuracy and ability to meet deadlines.

Fluency in Irish desired.

This role would suit an experienced Accounts or Finance professional who enjoys a varied, hands-on role in a dynamic operational environment.

Job Type: Full-time, permanent (part-time considered)

Salary: Competitive, negotiable based on experience

Closing date for applications: 31st January 2026

Please submit your CV and cover letter by email to:

recruitment@donegalairport.ie

- **Sector:** transportation and storage

Career Level

- Experienced [Non-Managerial]