



Company Details Confidential

#JOB-2427583

The Dock, St George's Tce, Carrick-On-Shannon, Co. Leitrim, N41 T2X2

No of positions : 1

Paid Position

30 hours per week

31200.00-34000.00 Euro Annually

15/01/2026

12/02/2026

Curator

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

The Curator will programme 6-8 exhibitions by professional visual artists per year. Exhibitions are planned at least one year in advance, in line with our Strategic Plan and related policies, ensuring our programme is relevant to the socio-political and geographical context and resonates with our audiences and communities of place and interest. The Dock invites local, national and international artists to participate in the Exhibitions programme.

How to apply

Application Method :

Please apply to the vacancy by the following means:

Email : mary.conlon@leitrimcoco.ie



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Key responsibilities:

Exhibitions:

To research a clear and coherent framework for the Exhibitions programme

To build relationships with professional artists, curators, galleries, and collections

To curate the Exhibitions programme ensuring relevance to the local context

To collate the promotional materials for the Exhibitions programme for dissemination in line with The Dock's communications plan

To manage the logistics and technical requirements for the Exhibitions programme including arranging appropriate expertise and supports

To manage the Exhibitions budget and prepare reports for funders and stakeholders

Communities:

To prepare clear mediation materials, including press releases, audio description, social narrative, and other accessibility features as appropriate

To develop related activities including talks, tours, and workshops with emphasis on The Dock's audience development and public engagement plans

To collaborate with The Dock's creative team to undertake a review of the Communities programme and to co-design activities with communities of place and interest

To develop partnerships with arts and non-arts organisations

To select 4-6 community exhibitions for the Jury Room Café each year

Artists:

- To manage The Dock's artists' studios
- To develop The Dock's artist-led research and residency programme
- To build relationships with and create opportunities for artists in Leitrim
- To provide resources and supports for artists in Leitrim
- To collaborate with The Dock's creative team on multi-disciplinary projects

Evaluation and Reporting:

- To conduct surveys with artists and arts workers
- To conduct surveys with audiences and visitors
- To identify and contribute to funding opportunities
- To report quarterly on budget and financial planning
- To organise documentation and other evaluation tools for submission to funders (e.g. focus groups, audience demographic studies)

Required:

- Masters in Exhibitions Studies or Curatorial Studies
- Minimum 3 years' experience in a similar role
- Experience in supporting artists and creatives
- Experience in budget management and reporting
- Experience with EDI initiatives
- Experience with Environmental Sustainability initiatives
- Excellent production skills and time management
- Excellent written and spoken communication skills
- **Sector:** arts, entertainment and recreation

Career Level

- Professional