



Wexford County Council (CE)



#CES-2426771



New Ross, Co. Wexford,



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



12/12/2025



23/01/2026

How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



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Secretary

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

Duties include carrying out day to day office administration and providing administrative support to the CE Supervisor. Computer Skills necessary. Hours are Mon - Fri - 19.5 Hours per week.

For further information or for an application form please contact Sean O'Neill on 0869478001 / sean.oneill@wexfordcoco.ie. or CE Scheme Assistant Supervisor Adrienne Martin on 0870534723 / newrosscepsouth@wexfordcoco.ie

- **Sector:** administrative and support service activities