



CIRCLE K IRELAND LIMITED

#JOB-2426134

Clonskeagh, Dublin 4,

No of positions : 1

Paid Position

40 hours per week

Competitive

23/12/2025

20/01/2026

## How to apply

### Application Method :

Please apply to the vacancy by the following means:

URL :

<https://workwithus.circlek.com/global/en/ireland-search-results>



Open your camera app & point here to view this ad online



## Inside Sales Representative - Circle K

### Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

### Job Description

Reporting to the Senior Manager of Inside Sales and based in our Support Office in Clonskeagh, Dublin 4, Circle K are currently recruiting an Inside Sales Representative.

This role is a 12-month fixed term contract.

The successful candidate will manage B2B fuel card sales from a warm lead generation and portfolio management perspective. The role is office based, therefore will involve significant interaction with new and existing customers over the phone, virtually and/or through written communication.

Some of the duties and a person profile are outlined below to help understand the role further:

Accountable for providing best in class customer service to all existing and future customers in line with Circle K expectations.

Responsible for managing sales leads that come through Circle K sourcing channels by identifying and maximizing opportunities.

Fully responsible for a large portfolio of existing customers and relationship management encouraging loyalty and effective account usage.

Work as one team by cooperating with outside sales to drive implementation of contracts (Sub-contractors, Share-of-wallet, B2E sales, etc.)

Essential experience in a B2B sales environment for a minimum of 2 years.

Have a positive and resilient outlook to manage market challenges in a competitive space.

Hold a solution focused and innovative approach to achieving results and being the best.

Enjoy teamwork and have an upbeat and energetic approach to working in a sales environment.

- **Sector:** wholesale and retail trade; repair of motor vehicles and motorcycles

### Career Level

