



DONNYCARNEY YOUTH PROJECT LIMITED



#CES-2426093



DONNYCARNEY YOUTH PROJECT, Le

Chéile, Clancarthy Road, Dublin 5, D05 X535



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



22/12/2025



02/02/2026

## How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



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## Maintenance/Caretaker

### Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

### Job Description

#### Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

#### Responsibilities:

- To present the premises in a proper fashion so that service users, staff and visitors are assured of a clean, safe, welcoming and secure environment.
- Maintaining in safe custody all keys entrusted.
- Check on all the rooms, fittings, and equipment in the Youth Project premises.
- Prepare rooms (organize tables, chairs, etc.) for meetings or other activities.
- Accept delivery of goods and record receipt of same.
- Document all incidents and breaches of security and report them promptly to the Manager.
- General upkeep and cleaning of the premises keeping all areas free of rubbish, minor repairs and painting as needed.
- Ensuring public areas, offices and group rooms are vacuumed/ washed and polished
- Cleaning and maintaining all areas.
- Keep a regular check on toilets to ensure they remain hygienic and litter-free, and that stock of liquid soap, toilet paper and hand towels are replenished as needed.
- Put out refuse for collection and collect bins and stow securely.
- Any other duties relevant to the post as directed by the Manager.

Start Date: Pending Garda Vetting

Hours per week: 19.5hrs

Contract Type: 1 year contract

Number of positions: 1

Salary: CE Rates

For further information please contact [agnes@dyp.ie](mailto:agnes@dyp.ie) or call 01 8314985 / 083-3835622

- **Sector:** administrative and support service activities