



BLAKESTOWN COMMUNITY EMPLOYMENT

PROJECT LIMITED

#CES-2425883

BLAKESTOWN COMMUNITY CENTRE,

Blakestown Way, Dublin 15, D15 TX62

2 people
No of positions : 2

Community Employment Programme

19.5 hours per week

[Community Employment Programme Rates](#)

19/12/2025

30/01/2026

How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



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Accounts Assistant - CE Scheme - Blakestown

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

Duties: balancing cash; invoicing; bank reconciliations; using computerised bookkeeping system (training will be given on this).

- **Sector:** administrative and support service activities