



Sodexo Ireland



#JOB-2425832



Ireland,



No of positions : 1



Paid Position



39 hours per week



60000.00 Euro Annually



31/12/2025



28/01/2026

How to apply

Application Method :

Please apply to the vacancy by the following means:

Address:

[https://community.sodexojobs.co.uk/members/?](https://community.sodexojobs.co.uk/members/?j=151966&ATSI=SDX&jobboard=JobsIreland.ie+Email&c)

[j=151966&ATSI=SDX&jobboard=JobsIreland.ie+Email&c](https://community.sodexojobs.co.uk/members/?j=151966&ATSI=SDX&jobboard=JobsIreland.ie+Email&c)



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Operational Support Manager

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

We are seeking a Operational Support Manager to join our Corporate Services team. This is a key role supporting a portfolio of up to 10 contracts, contributing to the successful delivery of services across a €10–30 million regional portfolio.

About the Role:

As a Regional Operational Support Manager, you will work closely with Regional Account Managers and site management teams to ensure the consistent, high-quality delivery of contracted services. You'll play a vital role in maintaining standards, supporting compliance, and providing management cover across multiple sites.

Key Responsibilities:

Support site managers in delivering operational excellence across all contracts.

Ensure financial, administrative, and compliance procedures are followed in line with Sodexo standards.

Assist ! in achieving budgeted financial targets and support accurate financial reporting.

Maintain high standards in service delivery, food quality, hygiene, and safety.

Provide management cover for sites when required.

Support staff training, recruitment, and performance development.

Build and maintain strong client relationships, ensuring effective communication at all levels.

Participate in audits, compliance checks, and continuous improvement initiatives.

Ensure adherence to all company policies, health and safety regulations, and legal requirements.

About You:

We are looking for someone who brings strong leadership, initiative, and a passion for operational excellence. Ideal candidates will have:

Previous experience in facilities, catering, hospitality, or support services management.

Experience managing multi-site contracts.

Excellent interpersonal and communication skills.

Strong organisational and time-management abilities.

Confidence in managing service standards and compliance in a fast-paced environment.

Good IT, numeracy, and literacy skills.

Understanding of financial reporting and P&L management.

A flexible, self-motivated approach and the ability to work independently or within a team.

Sodexo reserves the right to close this advert early if we are in receipt of a high number of applications

- **Sector:** administrative and support service activities

Career Level

- Not Required

Candidate Requirements

(Essential)

- **Minimum Experienced Required (Years):** 1
- **Minimum Qualification:** No Qualification

(Desirable)

- **Ability Skills:** Administration, Interpersonal Skills
- **Competency Skills:** Collaboration, Teamwork